OPERATIVE GUIDELINES

YOUR DETAILS

Name
 Sex
 Address
 State
 Mention Complete Name.
 Select Gender from list.
 Mention Complete address for Correspondence.
 State Select name of your State from the list.

State Select name of your State from the list.
 District Select name of your District from the list.
 PIN CODE of your locality, if available

VICTIMS DETAILS

7. Name
 8. Address
 9. State
 Mention complete name of the victim
 Mention Complete address of the victim
 Select name of State from the list, from where the victim belongs to

10. District Select name of District from the list, from where the victim belongs to

11. Sex Select Gender of the victim from the list,

If the number of victims are more than one then Select 'Group' option.

12. No. of victims Mention number of victims.

13. Disability Select the disability status of the victim

from the list.

14. Age Mention age of the victim in years.
15. Religion Select Religion of the victim the list.
16. Caste Select Caste of the victim from list.

INCIDENT DETAILS

Incident Sub-Category

22.

17. Place Mention exact place of incident i.e. locality,

Village, Town, City

18. State Select Name of State from the list,

where incident occurred

19. District Select Name of District from the list,

where incident occurred

20. Incident Date Mention incident date (Date/Month/Year)
 21. Incident Category Select incident category from the list

with whom the incident relates to

Select incident sub- category from the list which specifically shows the nature

of incident

23. Write complaint Brief summary of facts/allegations of the

incident/complaint

24. Is it filed before any Court/State Human Rights Commission

Select the option whether the complaint of same incident is filed before any Court OR State Human Rights Commission.

RELIEF DETAILS

- 25. Name, designation & address of the Public Servant
- 26. Relief sought for

Mention full details of Public Servant/ Authority against whom the complaint is being made.

Mention full details of relief, which is sought against the human rights violation.